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**From:** Connolly, Grace (DPH)  
**Sent:** Tuesday, April 26, 2011 3:46 PM  
**To:** Hanchett, James (DPH)  
**Subject:** Fw: Parking at Amherst Office

**Importance:** High

Hi Jim,

Do you know who manages the parking at the University? I can track someone down if not but I thought I'd start with you since you're a really great source. Thanks.

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**From:** Dunn, Ceci (DPH)  
**Sent:** Tuesday, April 26, 2011 03:35 PM  
**To:** Connolly, Grace (DPH)  
**Subject:** FW: Parking at Amherst Office

Do you know who we should contact for Suzanne to get the letter referred to in this email?

Thanks,  
Ceci

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### Ceci Dunn

Director of Operations, Bureau of Infectious Disease  
Massachusetts Department of Public Health  
250 Washington Street, 3rd Floor  
Boston, MA 02108-4619  
617-624-5370 (Tuesday afternoons, Wednesday mornings)  
617-983-6548 (all other times)  
Email: [Ceci.Dunn@state.ma.us](mailto:Ceci.Dunn@state.ma.us)  
Website: [www.mass.gov/dph](http://www.mass.gov/dph)  
Blog: <http://publichealth.blog.state.ma.us>

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**From:** English, Beth (DPH)  
**Sent:** Monday, April 25, 2011 10:25 AM  
**To:** Dunn, Ceci (DPH)  
**Cc:** Lett, Susan (DPH); Shattuck, Kathleen (DPH)  
**Subject:** FW: Parking at Amherst Office  
**Importance:** High

Hi Ceci,

Please see email below regarding Suzanne Long's difficulty obtaining an update parking pass at the Amherst location. I'm not sure how to respond, can you help direct us?

Thanks,  
Beth

## Beth English

Deputy Program Manager - Operations  
Massachusetts Department of Public Health  
Division of Epidemiology and Immunization  
305 South Street  
Jamaica Plain, MA 02130  
(617)983-6826  
Email: [Beth.English@state.ma.us](mailto:Beth.English@state.ma.us)  
Website: [www.mass.gov/dph](http://www.mass.gov/dph)  
Blog: <http://publichealth.blog.state.ma.us>

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**From:** Shattuck, Kathleen (DPH)  
**Sent:** Monday, April 25, 2011 9:36 AM  
**To:** English, Beth (DPH)  
**Cc:** Lazorik, Donna (DPH); Lett, Susan (DPH)  
**Subject:** Parking at Amherst Office  
**Importance:** High

Good Morning Beth,

As I mentioned to you last week, Suzanne has encountered a problem with her parking pass at the Amherst office. This is the situation, as I understand it from Suzanne: Suzanne recently got a new car, with a new license plate number. While trying to update her car information in the UMass electronic system (so that the information on file for her pass will match her vehicle), she was unable to login. After inquiring with the Office of Information Technology Suzanne was told that she must be sponsored, via a letter, by someone at UMass to be able to park there. Suzanne does remember receiving a letter from a Dean at the School of Public Health when she first started, but that Dean is no longer there.

In the short term, the concern is that since her car does not match her pass, she will be ticketed or towed. In the longer term, she was told that without a sponsorship letter, she wouldn't be able to have a parking pass and would need to park in the parking deck and pay for parking.

Thanks in advance for your help,  
Kathleen

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